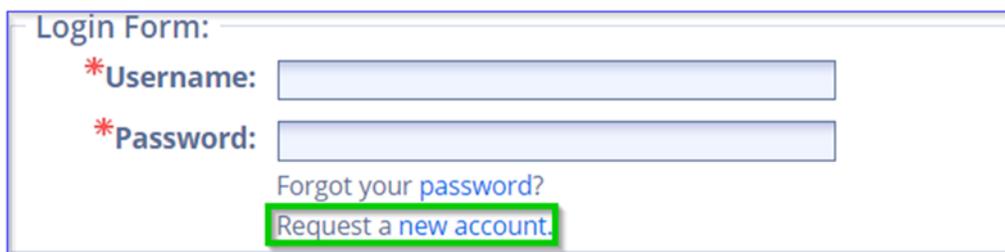# CREDIBLE
Behavioral Health Software

Requesting a Credible Education Account

Credible's Learning Management System, Credible Education, provides you with a single source for on-demand web-based training, video webinars, and online resources relating to Credible software. Before you can take advantage of it, you need to request an account. Here's how!
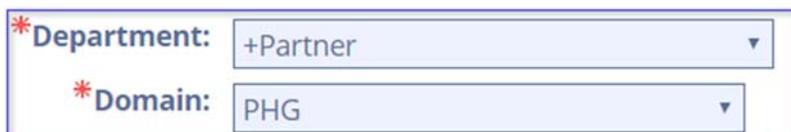
Requesting an Account

If you don't already have an account in the Credible Education LMS, visit **http://credible-education.com**. Under the Login Form, click the **Request a new account** link.

Complete the Account Request form. Make sure to use an email address from your Agency (**@phgmail.net**), and not a free service (yahoo.com, aol.com, etc.). Also, for *Department* select **+Partner** and for *Domain* select **PHG**. The request **must** look like the example below.

When the form is complete, click **Create Account**.

You will immediately be notified via email that your account request has been received. When it has been approved and created – usually within one business day – you will receive a message from **sumtotalsystems.com**. In addition to your username, it will contain an **Activation Link**. Click the link to activate your LMS account and setup a password. (If you don't receive this message, please check your junk mail folder.)

Please note: While accounts are usually approved within one business day, on occasion it can take 2-3 days.

If you have any questions, please email us at education@credibleinc.com.